



## Guide for applicants

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## PRESENTATION

The French Institutes for Advanced Study (FIAS) Fellowship Programme strengthens scholarship and mobility in the Social Sciences and the Humanities (SSH) by enlarging and upgrading the offer of scientific residencies in France to international experienced researchers.

FIAS gives SSH scholars worldwide the possibility to spend one academic year (10-month fellowship) in six of France's most innovative scientific regions: Aix-Marseille, Loire Valley (Orléans-Tours), Lyon, Nantes, Montpellier and Paris.

FIAS supports individual research: fellows, released from teaching and academic commitments, will benefit from unsegmented time to conduct bottom-up research with the greatest freedom, with the IAS strong scientific and extra-academic support.

FIAS is designed to provide fellows with the material and intellectual conditions that will generate a significant boost to their professional careers as they can produce in a short time what would have taken years to do in the fragmented time at their home institutions, because of administration and teaching commitments.

FIAS fosters intellectual exchanges: fellows get exposed to the collective benevolent intelligence of international and multidisciplinary cohorts of fellows, which brings their work to a higher, and often transdisciplinary level.

## ELIGIBILITY CONDITIONS

### Degree & experience

At the time of the application deadline, researchers will have to be in possession of a doctoral degree plus 2 years of full-time research experience after the degree. Exception will be made for scholars with a Master + 6 years of full-time research experience after the degree (PhD training will not be considered in the calculation of experience).

### Mobility

Researchers from all countries and nationalities are eligible to the programme.

Applicants must fulfil the transnational MSCA mobility rule: incoming researchers must not have resided or carried out their main activity (work, studies, etc.) in France for more than 12 months in the 3 years immediately prior to the call deadline.

### Disciplines

The programme is open to all social sciences and humanities.

Applicants are strongly encouraged to check the IAS' websites to learn more about the scientific orientation of the Institutes and their potential opening to disciplines outside the humanities and social sciences. Applications from artists matching the eligibility requirements are welcome.

### Administrative requirements

Applicants must provide full application forms and all requested documents through the online application platform. Incomplete applications are not considered eligible.

Applications not complying with the maximum length criteria will not be considered.

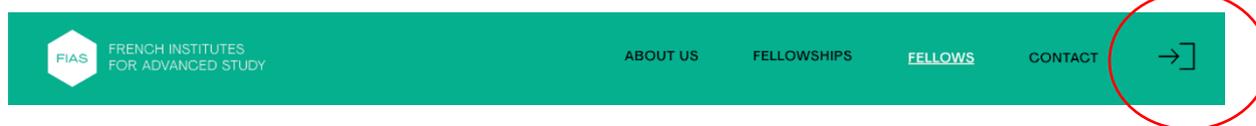
Applications in languages other than English (even partially) will not be considered. This includes letters of recommendation and support.

Late applications will not be considered - the online application platform prevents applicants from submitting after the deadline.

### Other

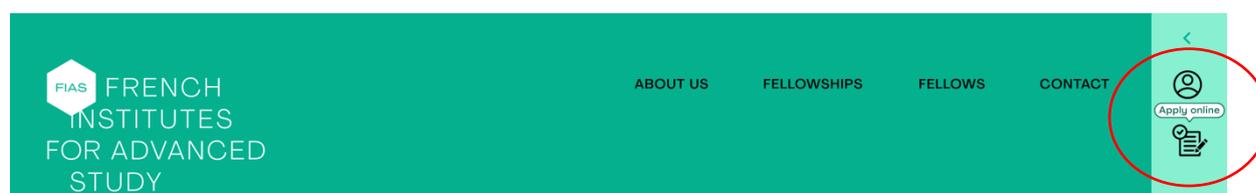
The FIAS Fellowship Programme is committed to ensuring equal opportunities and working towards greater diversity within its academic community. It will not discriminate against researchers in any way (gender, age, ethnic, national or social origin, religion or belief, sexual orientation, language, disability, political opinion, social or economic condition).

## HOW TO APPLY



In order to start the application process, you need to create an account via the user space. The FIAS application and evaluation processes are done exclusively online.

Once logged in, you will be able to access the application form. You can then proceed with the process.



**Applicants are required to submit the following documents (in English exclusively):**

- The completed **FIAS online application form**
- A detailed **curriculum vitae** comprising a **list of publications**
- **Copy of the PhD/Master diploma** in a pdf format -if the writing system/script used in the diploma is not Latin (but, for example, Cyrillic, Chinese, Arabic or some other), a Latin script university certificate or official translation is requested-
- A detailed **research proposal** (maximum 5 pages and a bibliography - 1 additional page)
- A selection of three to five **publications** (articles or book chapters) \*
- Up to two **letters of recommendation** (*optional*)\*\*
- A **letter of support/interest by an IAS's local scientific partner** (only requested and mandatory for *Le Studium* (Loire Valley IAS), for the Collegium de Lyon, for MAK'IT (Montpellier IAS) and for the Paris IAS.

\* All **submitted publications** must comply with the following indications. Publications not complying with any of these indications will not be considered: (i) mention clear bibliographical reference for each document, (ii) the maximum length of an attached publication is 60 pages, (iii) an English-written abstract must be included at the beginning of the publication in case publications are in another language than English.

\*\* The **recommendation letters** are to be submitted via the application form. Candidates are offered two solutions: (i) applicants upload the letters themselves in a pdf format via the dedicated field of the application form, (ii) or they may enter the referees' email addresses via the online application form, in which case the referees will instantly receive an email containing a link that will allow them to directly upload the letter to the FIAS interface in full confidentiality. Applicants will not be able to access these documents.

## About the letter of support/interest mandatory for Loire Valley (Orléans-Tours), Lyon, Montpellier, and Paris.

The letter of support/interest by an IAS's local scientific partner is mandatory for *Le Studium* (Loire Valley IAS), for the Collegium de Lyon, for MAK'IT (Montpellier IAS), and for the Paris IAS. **Any application to Loire Valley (Orléans-Tours), Lyon, Montpellier or Paris without a valid letter of support will not be considered further:**

- Any applicant to **Le Studium Loire Valley IAS** through the FIAS programme must provide a support letter from a recognised regional research unit. The host laboratory has to describe how the applying researcher is essential to carry out the envisaged research and it has to underline the importance of the research project in line with its strategy. The letter has to be signed by the host scientist, the director of the host laboratory and a representative of one of the host institution (“*tutelle*”). Any application without a valid support letter will not be considered further. If necessary, *Le Studium* team can establish a link between international researchers and potential host laboratories in the Centre-Val de Loire region. For more information see [www.lestudium-ias.fr](http://www.lestudium-ias.fr).
- All applicants to the **Collegium de Lyon** must provide a letter of support from at least one laboratory (UR –unite de recherche/research unit) within the scope of the Lyon-Saint-Etienne University and expressly validated by its director. This letter will attest to the scientific cooperation that would take place during the residence. For any help on this, please contact [collegium@universite-lyon.fr](mailto:collegium@universite-lyon.fr).
- Any candidate to **MAK'IT** through the FIAS fellowship programme **must** provide an **invitation letter** from a **research structure of the MUSE consortium**. For any help on this point, please contact [contact\\_makit@umontpellier.fr](mailto:contact_makit@umontpellier.fr).
- Any candidate to the **Paris Institute** must provide a letter of collaboration with member(s) of a university or research institution based in France, signed by a member of the institution. Preference will be given to projects conducted in cooperation with the partners of the IAS (*Sorbonne Université, Université Gustave Eiffel, Université Sorbonne Nouvelle-Paris 3, Université Paris Cité, Université Paris Nanterre, Université Paris-Saclay, EHESS, EPHE, ENS, FMSH, INALCO*). The planned collaborations may include for instance the organization of conferences and series of lectures or the preparation of a joint research project (of special interest to the Paris IAS is the submission of a project with French researchers to an international funding agency, such as the ERC or the EU Horizon Europe program). The contacts with local collaborators must be made by the applicants themselves, the Paris IAS will not provide lists of contacts to the applicants.  
For more information on letters of collaboration, please contact Simon Luck (Scientific Director) at [simon.luck@paris-iea.fr](mailto:simon.luck@paris-iea.fr)

### ATTENTION

Letters of recommendation are optional  
Letters of support/interest only concern to Loire Valley, Lyon, Montpellier and Paris IAS.  
The candidates apply exclusively through the online application system.  
Paper applications are not accepted.  
Incomplete applications will not be considered.  
Late applications will not be considered.

## EVALUATION AND SELECTION

The scientific selection will be competitive, merit-based and conducted through international independent peer review.

The candidates considered eligible, will be evaluated by independent international experts and by the FIAS Scientific Committee according to **two criteria**:

1. the scientific excellence of the applicant (40% of the mark)
2. the quality of the research proposal (60% of the mark)

The final decision will be carried out at the level of each IAS with its Scientific Advisory Board. It will be based on the marks and ranking of the applicants as well as on:

- the adequacy with the Institute's research priorities (openly published at the time of application)
- the potential contribution to and interaction with the IAS scholarly community
- the collaborative opportunities with local academic and intersectoral partners
- the ability to nurture long-term scientific and non-academic collaborations
- the expected impact on the applicant's career

### Calendar of implementation:

- **Application deadline: June 2, 2022, 6:00 pm (Paris, France time)**
- June 2022: eligibility check (i)
- July - October 2022: double peer review
- November 2022: preselection by the FIAS Selection Committee (ii)
- January - February 2023: selection of fellows by IAS Scientific Advisory Boards and communication of results (iii)
- September/October 2023: arrival of fellows

Applicants are **notified electronically via their FIAS userspace** of the assessment of their project after (i) the eligibility check, (ii) the preselection by FIAS Scientific Committee AND (iii) the final selection by the IAS.

## WORKING CONDITIONS

FIAS fellowships offer the following conditions:

- A **net living allowance** (equivalent to take-home pay) of min. €2,700 per month: It will be delivered to all fellows in the context of a work contract (via their home institutions or via the IAS hosting the fellowship). Arrangements will be based on the fellow's individual situation and interest, depending on the option chosen (see next point);
- Two **flexible contractual options**, considering individual situations: work contracts or paid leave
  - **Option 1** — Work contracts will be offered to the fellows when they do not already have a full-time work contract. Employment contracts will provide FIAS fellows with French national insurance schemes (unemployment, pension, health and accident insurance).
  - **Option 2** — Paid Leave. As FIAS will recruit exclusively outstanding researchers, a large share of them will already benefit from work contracts with their home institution during the whole duration of the FIAS fellowship (e.g. sabbatical leave). Under such conditions, the FIAS will not provide another work contract but will sign a direct contract with the fellow for a net €2,700 living allowance. In case the home institution asks for the reimbursement related to the existing work contract, the host IAS will do so up to €2,700 (if the salary is lower than €2,700, the complement will be directly transferred to the fellow). In case the home university work contracts would not provide full social protection in France, complementary insurances covering health and accident will be provided to the fellow.
- Adequate **social security** coverage
- **Accommodation or support for relocation**: all the successful applicants will benefit from the support of the FIAS Programme officer and IAS administrative staff during the negotiation period, necessary for arrangements relating to work contracts and other administrative, professional, social and logistical issues (e.g. negotiating academic leave, finding accommodation, planning school enrolment, language courses, etc.).
- An individual **research and training budget** equivalent to €2,500 per year: it will cover the organisation and participation in scientific events (including the annual meeting of FIAS fellows) and specific skills acquisition related to their research project. This budget will be held by the host IAS and spent upon fellow's request.
- **Travel expenses**: one round trip from the fellows' home country
- Same **working conditions as the IAS' other fellows**, including individual offices, special access and lending privileges in university-based research libraries, IT services, multiple collective spaces
- **Skills training** opportunities

## CONTACT

For additional information, please consult:

- the participating Institutes information: [www.fias-fp.eu/about-us](http://www.fias-fp.eu/about-us)
- the FIAS Fellowship FAQ: [www.fias-fp.eu/fellowships/faq](http://www.fias-fp.eu/fellowships/faq)

or send an email to the FIAS Programme Officers : [programme-officer@fias-fp.eu](mailto:programme-officer@fias-fp.eu)